DUDDON PARISH COUNCIL

Minutes of the meeting held on Thursday 23rd May 2024 in the Rankin Room

at the Victory Hall.

**Present:** Cllr Brakewell, Cllr Edmondson, Cllr V Glessal, Cllr R Kanhai, Cllr Kirkbride, Cllr S Lane,

Cllr Longworthand Cllr Robinson.

**092/24 Election of Chairman for the year 2024/25.**

Cllr Longworth was nominated and seconded

**Resolved** that Cllr I Longworth will be chair for the year 24/25. Cllr Longworth agreed to take the chair

on condition that someone else reads the charter out on charter day.

**093/24** **To receive the chairman’s declaration of office**

 **Resolved** to note that the chair signed her acceptance of office form in her capacity as chair.

**094/24 To appoint a vice chairman for the year 2024/25.**

 **Resolved** that Cllr J Brakewell will be the Vice chair for the year 2024/25.

**095/24 Apologies**

 **Resolved** to accept apologies from Cllr C Robertshaw.

**096/24 Requests for Dispensations**

 Resolved to note that there were no requests for dispensations.

**097/24 Declarations of Interest**

 **Resolved to** note that Cllr Longworth declared an interest in item no 11. Ref: 7/20024/5080.

**098/24 To consider if there are any items on the agenda from which the press and public should be excluded.**

 **Resolved** to note there are no items are to be discussed in private

**099/24 Minutes**

**Resolved** that the minutes of the meeting held on Thursday 28th March 2024 to be signed by the chairman as a true record.

**100/24 Chairs Annual Report and Announcements**

Chairs annual report advised that some of the highlights from this last year included

 the creation of the new pump track.

Registering the Town Cryer with the Ancient & Honourable Guild of Town Criers and taking over the running of the Victory Hall as Sole Trustee.

Cllr Longworth also thanked John Jardine for all his contributions during his time as a Parish Councillor. Thanked all the current Parish Cllrs for all their ongoing hard work and thanked the clerk

for keeping the PC legal.

101/24 **Public Participation**

1. Cllr Matt Brereton was not in attendance.
2. Residents were in attendance.

 Concern was raised regarding a planning application

 There was a request for permission to have some ambient music in the Square for 5 times during

 the period from 12 June 2024 until 21st August 2024.

The Newly appointed official Town Cryer was in attendance to introduce himself.

**102/24 Planning Applications (Planning applications can be viewed on the relevant authority’s website)**

Reference: 7/2024/5146

 Location: Paddock Wray, Station Road, Broughton-In-Furness, LA20 6HN

 Proposal: Construction of a single storey dwelling with associated landscaping

 **Resolved** to object to this planning application due to concern about Highway Safety and the site being

over a watercourse. The Clerk will request a site meeting with the planning officer and also register to for a representative to speak should the application go to a Development Contril meeting.

Proposal: A595 Grizebeck Improvement Scheme -Section 73 application to vary conditions 2,3,4,5,6,7,10,11,12, 13,14,16,17,18,19,20,21,23,24,25,26,28,29, 30,33,34 and 35 of planning permission 5/22/9001 and condition 2 of planning permission 7/2022/5124 to allow changes to the approved drawings and documents to amend the design of the approved scheme, submission of information to remove pre-commencement requirements of some conditions and rewording of conditions to align with details previously approved in relation to some conditions. Location: Land between villages of Grizebeck and Chapels, Cumbria. Grid Ref: Easting 323620 Northing 48461.

Resolved to note the PC have no comments on this application.

Reference: 7/2024/5080

 Location: Sella Farm, Ulpha, Broughton-in-furness, LA20 6DT

 Proposal: Proposed roof over existing redundant open slurry and manure store to form covered manure store.

 **Resolved** to note that the PC have no comments or objections to this application. Cllr Longworth did not take part in discussions.

 Reference: 2024/0676/FPA

 Location: The Haven, Foxfield, Broughton-in-Furness LA20 6BU

Proposal: Two storey rear and side extension; lower ground storage and superstructure to support raised extensions, amended parking area.

**Resolved** to note that the PC have no comments or objections to this application.

 **Planning Applications Granted**

 Reference: T/2024/0059

 Location: The Vicarage, Broughton-in-furness, LA20 6HS

Proposal: 3 x Spruce trees (listed as T1, T2 and T3 in notification) - Fell to ground level

**103/24 Music in the Square**

Consideration was given to a request to use the electricity in the Square on the following proposed dates:

* 12th June
* 22nd June
* 3rd July
* 7th August
* 21st August.

 **Resolved** the PC agrees to this and note that it is only for a short time each time and will not be massively loud. Electricity will be generated from the power in the Square and the PC will pay for the electric.

**104/24 D DAY**

 **Resolved** to note that Cllr Kirkbride advised the following has been arranged for D Day:

* 8.00am Town Cryer will read out the proclamation
* 11.00am School children poem
* 5.30pm Bell Ringers
* 7.00pm Holborn Brass Band
* 9.15pm Lamp light of Peace
* In addition to this the fish and chip van will be in the Square
* People may dress in 1940’s style
* There could also be tractors in the Square.

**105/24** **Parish Cllrs Surgeries**

**Resolved** to note Cllr Glessal and Cllr Edmondson reported the following had been raised at the latest surgery:

* + Concern was raised about a planning application
	+ Concern was raised regarding some land which a resident appears to be claiming and making it difficult for neighbours to get vehicles in and out of their property.
	+ Concern has also been raised regarding some footpath signposts missing and some stiles and gates are dilapidated.

The next surgery will be on Tuesday 11th June between 10.45am and 12 noon in the Square Café.

**106/24 Parish Lengths Man**

**Resolved** to note that suggested jobs for the lengths Man were weeding in the Square, however

it was also note that Broughton in Bloom look after the Square and to ask them first.

**107/24 Consultations**

Consideration was given to the Westmorland and Furness Council's new Customer Charter/Promise.

**Resolved** that the PC have concerns regarding Westmorland and Furness way of communicating as it is not effective.

**108/24** **Dates and times of meetings for 2024/25**

1. Start times.

 **Resolved** to go back to 7.30pm start times with immediate effect

1. August Meetings

 **Resolved** that there will be no August meetings in future unless resolved in a previous meeting to do so.

. c) Calandar of meetings.

 **Resolved** to agree with the Claendar of meetings provide by the Clerk

**109/24 Governing Documents and Policies:**

 **Resolved to adopt or review the following**

1. Standing Orders
2. Financial regulations (new 2024 model regulations)
3. Code of conduct
4. Data Protection Policy
5. Privacy Policy
6. Risk Assessment Policy
7. Risk Assessment
8. Health and Safety
9. Equal Opportunities
10. Retention of Documents
11. Press and Media
12. Dignity at Work Policy (now includes bullying and harassment)
13. Social Media
14. Complaints Procedure
15. Safeguarding
16. Volunteer Policy

**110/24 Working Groups for 2024/25**

1. Finance working group

 **Resolved** that Cllr Glessal, Cllr Longworth and Cllr Edmondson will form the Finance Working Group.

1. **Resolved** to keep the Road Safety Working Group which C Robertshaw now Chairs. Cllr Kanahi is also on this working group and there are several members of the public on it.

**111/24 Charities**

1. The Brown Cow Institute - (Proceeds) Charity.

**Resolved** to note that this is still dormant.

1. The Garner Grave Fund Charity

**Resolved** to note that this is also still dormant

1. The Meanfield.

 **Resolved** thatfor future AGM meetings an annual update will be requested**.**

1. Gunson Almhouses

 **Resolved** thatfor future AGM meetings an annual update will be requested**.**

**112/24 Delegation Scheme**

  **Resolved** to accept the updated Delegation Scheme.

**113/24 Wilson Park**

1. **Resolved** to have an inspection by ROSPA..
2. **Resolved** to note that the Handyman has been doing some work highlighted on the annual playground inspection. This included having the picnic tables bolted down.
3. There was no update for Cumbria Wildlife Trust.

**114/24** **Training**

 **Resolved** that Cllr Longworth will do the Chair Training and the Clerk can attend VAT training.

**115/24 Financial Matters**

 **Resolved** to authorise the following payments:

Hawthwaite Garden Services £550.00

 Npower £221,64

 Salaries £669,24 (Gross)

 Npower £ 92.77

 SRCL £ 36.00

 Waterplus £ 28.62

 Hawthwaite Garden Services £550.00

 ICO £ 35.00

 **Resolved** to note the following receipts:

Precept £31952.12

 Precept Grant £747.88

 Land Rent £ 5.00

 Allotment Rent £ 60.00

**116/24 Insurance**

 **Resolved** to note that the clerk has had conversations with other suppliers but was unable to get an alternative quote. She will contact a broker to see if they can help but if not will go ahead with the renewal from Clear Ins..

**117/24** **Internal Audit 2023/24**

 **Resolved** to note that that were no issues reported from the internal auditor.

**118/24 Annual Governance Statement 2023/24**

 **Resolved** to approve and sign Section 1 – Annual Governance Statement 2023/24.

**119/24 Accounting Statements 2023/24**

 **Resolved** to approve and sign Section 2 – Accounting Statements 2023/24.

**120/24 Councillor Vacancy**

 **Resolved** to Co-opt Mrs Jackie Lancaster on to the Parish Council.

**121/24 Progress Reports from the clerk**

1. Allotments – The Clerk is to set up a meeting with allotment holders to discuss ways to improve the field. Cllr Robinson will attend the meeting.
2. Public Toilets – We have advertised for volunteers on several occasions now but no one is coming forward to clean the toilets. The clerk will get some quotes for the next meeting.
3. Charter Day- No news on Charter Day so the clerk has emailed Westmorland and Furness to get things moving for this years arrangements.

**122/24 Councillors Reports**

 Concern was raised about the state of the bus shelter at Foxfield.

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**123/24** **Date of Next Meeting**

 To note that the next ordinary meeting Parish Council meeting will be on council meeting is

 27th June 2024.

Meeting Closed.